Unity Democratic Club Executive Committee Minutes July 11, 2023, via Zoom

## Present:

Danielle Guggenheim , Meghan Wasserman, Scott Wasserman, Ramdat Singh, Morgan Evers, Abigail Martin, Aaron Stayman, Michael Villanova and Madeline Ritter

The meeting was chaired by Danielle Guggenheim, who called the meeting to order at 8:00...

We started with a check-in on "high-five" moments of the last few weeks.

- 1. Committee Reports Brief Status Updates
  - a. 8:05 pm Communications Develop a Process Plan.

In Gayle's absence, Danielle suggested we defer this to another meeting before the end of the month. We observed that Comms is too big a job for one person and we need to figure out appropriate roles for different aspects of comms and a process for ensuring that work gets done. Even with new configuration (Gayle, Lisa, Marcelo) we need to divide up labor. Then we also need to figure out how comms will serve other committees.

Meghan observed that we all need guidance re: committee process. Whom does each of us answer to?

b. 8:15 pm Education and Programming - Summer Program

Madeline reported that we have made good progress: we have established a draft canvassing script and a run of show of the listening workshop. Together wit the Organizing and Strategy Committee, we have made some decisions about the goals of this canvassing campaign how we will canvass over the next few months. Michael is refining his presentation. We still need to find a location for the workshop and recruit participants.

c. 8:20 pm Political Affairs, Organizing & Data - Endorsement Process